



CITY OF NEW RICHMOND
THE CITY BEAUTIFUL

156 East First Street
New Richmond, Wisconsin 54017
ph 715.246.4268 fx 715.246.7129
www.newrichmondwi.gov

March 19, 2015

TO ALL PARK BOARD MEMBERS:

Jim Zajkowski	Brian Schroeder
Joe Ard	Frank Norton
Craig Kittel	Jon Hailey
Tania Strawn	

STUDENT REPRESENTATIVE:

James Elkin

This is to notify you of a Park Board Meeting on Wednesday, March 25, 2015, at 6:15 p.m. in Lower Conf Rm #1 at the New Richmond Civic Center, 156 East First Street, New Richmond, Wisconsin.

If you are unable to attend the meeting, please notify Marie Bannink at 246-4268 at your earliest convenience.

AGENDA:

- 1. Roll call**
- 2. Adoption of agenda**
- 3. Approval of minutes of the previous Park Board meeting, January 19, 2015**
- 4. Public business items**
- 5. Unfinished business**
(Consideration and action on matters tabled, postponed or referred to a committee at a previous meeting)
 - a) Skate Park Project Update**
 - b) Moving Wall, September 10-14, 2015**
 - c) Citizens Field Restrooms/Score Board**
 - d) Bike and Pedestrian Comprehensive Plan**

Come Grow With Us!

6. New business

(Action on newly introduced motions, ordinances, resolutions or other matters)

- a) Gibby's 10th Anniversary Celebration – Fireworks at Hatfield Park**
- b) Girl Scout Silver Award Project**
- c) American Radio Relay League**
- d) Messes and Masterpieces – April Random Acts of Art**
- e) VFW – Freedom Park**
- f) Dam Stairway/Ramp Access**
- g) Westfields Earth Day**
- h) Bosch Community Fund Grant – Gravel Bed Nursery**
- i) Boat Launch Fee**
- j) Nature Center Gold Panning Request**

7. Park Land Trust Report

- a) Park Land Trust Fund - \$73,855.05**
- b) Impact Fee Fund - \$60,546.88**

8. Announcements

9. Adjournment

James Zajkowski
President

cc: The News
Northwest Community Communications
City website

A majority of the members of the New Richmond City Council may be present at the above meeting. Pursuant to State ex rel. Badke v. Greendale Village Board., 173 Wis. 2d 553, 494 N.W. 2nd 408(1993) such attendance may be considered a meeting of the City Council and must be noticed as such, although the Council will not take action at this meeting.

If you need a sign language interpreter or other special accommodations, please contact the City Clerk at 246-4268 or Telecommunications Device for the Deaf (TDD) at 243-0453 at least 48 hours prior to the meeting so arrangements can be made.

**PARK BOARD MEETING
MONDAY, JANUARY 19, 2015**

President Jim Zajkowski called the Park Board meeting to order at 6:30 p.m. on Monday, January 19, 2015.

Members Present: Jim Zajkowski, Jon Hailey, Craig Kittel, Tania Strawn, Joe Ard, and Student Representative James Elkin

Members Absent: Frank Norton and Brian Schroeder

Others Present: Dave Green, Mike Darrow, and Jeremiah Wendt

Jon Hailey moved to adopt the agenda, seconded by Joe Ard, motion carried.

Jon Hailey moved to approve the minutes of the December 3, 2014 meeting, seconded by Joe Ard, motion carried.

Public Business Items

None

Unfinished Business

Skate Park Project Update:

The recommendation from the Skate Park Committee is to have the site location at Hatfield Park. The committee is also requesting that the Park Board authorize the use of \$2,500 from impact fees to pay for American Ramp Company (ARC) to provide design services for the proposed skate park. The contract with ARC would include meetings with the subcommittee and the public, the development and revision of a skate park design with cost estimates, and the provision of promotional materials to assist the City in fundraising for the skate park. Motion was made by Craig Kittel with the following contingencies for moving forward: not to exceed \$2500.00 in design plans, get a signed contract with the donors, and clear the property ownership questions with the state, second by Joe Ard, motion carried.

Jeremiah is also working with Sarah Skinner on the land ownership issues.

Moving Wall, September 10 – 14, 2015:

Dave Green updated the board there is 300 ton class 5 and 300 ton lime rock stockpiled at the site. Dave stated they have received a grant from Home Depot to pay for the flagpoles.

Citizens Field Restrooms/Score Board:

Jeremiah updated the group on the restroom project. The old announcer's booth has been removed and the interior is down to the dirt floor. The plumbing bid was awarded to Munsen Plumbing. Craig suggested Jeremiah contact Ken Kerr at the school to do the roof. There was discussion on putting in sheetrock or using milk house board.

Jim Zajkowski updated the board on donations for the scoreboard. Donations came in from Robert Krueger Family, Westfields, Family Fresh, Johnson Motors, First National Community Bank, and JA Counter.

New Business

Messes and Masterpieces Proposal for Summer Parks Programming 2015:

See attached handout. Motion was made by Craig Kittel to allow Messes and Masterpieces to have their free "Arts in the Parks" program in the City parks, seconded by Jon Hailey, motion carried.

Thank you letters for Citizens Field Scoreboard Donations:

Thank you letters to the donors were passed around for the board members to sign.

Citizens Field Lights:

Initial investigation by the Electric Department shows that replacing the current fixtures with LED could cost approximately \$1,800 per fixture. With a total of 36 fixtures, the total replacement cost could approach \$65,000. Staff recommends a first step of bringing in a consultant to perform a photometric study to determine what the existing lighting conditions are, and to make recommendations on how to improve the lighting.

VFW Car Show at Mary Park:

Dave Green stated that show this year will be on September 19th, next year we will be back to the second Saturday in September. Motion was made by Joe Ard to allow the VFW to hold their car show on Saturday, September 19th at Mary Park, seconded by Jon Hailey, motion carried.

Resolution of Support for Loop Trail Access to HWY 35 Bridge:

The St. Croix Bike and Pedestrian Trail Coalition has asked for the City's support in recommending access from the proposed bike and pedestrian "Loop Trail" that is being constructed as part of the St. Croix Crossing project to the HWY 35 bridge that it will cross under. Providing access at this point would eliminate the need for bicyclists and pedestrians to travel an extra 1.5 miles to access HWY 35 to head south toward Hudson. Motion was made by Craig Kittel to Support the Loop Trail Access to HWY 35 Bridge, seconded by Jim Zajkowski, motion carried.

Bike and Pedestrian Comprehensive Plan:

Staff is recommending that we update the City's Bike and Pedestrian Comprehensive Plan. We would like to have this done by May; but that may not be realistic if the plan is completed in-house. This plan is needed to apply for grants. Consensus was to bring back a priorities list of projects to the next meeting, and to get prices from engineering firms to update the plan.

Park Land Trust Report**Park Land Trust Fund:**

The fund balance is \$69,004.09. Some of this is allocated to the Freedom Park Project. Jeremiah will work with Bev on listing what is restricted and what is committed. The board will also like to see the report the Building Inspectors office does on monthly bases.

Announcements:

Jeremiah sent out the proposed plan for Freedom Park to the sports groups, football and girls fast pitch have responded.

Jon Hailey moved to adjourn the meeting, seconded by Brian Schroeder, motion carried.

The meeting of the Park Board was adjourned at 7:55 p.m.

Minutes Submitted by
Marie Bannink
City Secretary



TO: Park Board Members

FROM: Jeremiah Wendt, Director of Public Works

DATE: March 18, 2015

RE: Gibby's 10th Anniversary Celebration – Fireworks at Hatfield Park

Jamie Gibson from Gibby's Lanes is requesting permission to light off fireworks over Hatfield Lake on Saturday, June 20th. This will be the 10th Anniversary Celebration for his business. He plans on hiring a licensed person to light them off. Jamie will furnish us with his insurance and the insurance from the person doing the lighting. These will be lit at dusk, and the show will be double the size of the July 4th display.

If the Park Board recommends approval of this use of Hatfield Park, the proposal will be submitted to the City Council for their consideration.



TO: Park Board Members

FROM: Jeremiah Wendt, Director of Public Works

DATE: March 19, 2015

RE: Girl Scout Silver Award Project

As mentioned previously via email, Kaitlyn Wilson of Girl Scout Troop 54235 has submitted a proposal for a Silver Award project that would benefit the New Richmond Area Off Leash Dog Park. Based on communication with the Park Board, staff issued a preliminary approval with the caveat that the Park Board may have additional conditions to add. Her proposal is attached for your reference. Staff is recommending approval of the proposal, with the condition that the bench be inspected by city staff for safety prior to placement in the park.



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Kaitlyn Wilson
Girl Scout Troop 54235

February 23, 2014

Dear Kaitlyn:

We have received your Silver Award Proposal, which includes raising funds through the sale of Doggie Booties, and using the proceeds to construct a park bench at the New Richmond Dog Park. We are grateful that you have chosen the New Richmond Dog Park as the beneficiary of your project.

I am happy to provide conditional approval of your project at this time, and will contact you with any changes or stipulations that may come out of the Park Board's review of the project at their next regular meeting on March 25, 2015 at 6:15 pm. You are welcome to attend that meeting to provide information on your project, and answer any questions that the Park Board may have about your project.

If you have any questions about the approval process, or about the project in particular, please feel free to contact me at 715.246.4268 or jwendt@newrichmondwi.gov.

Regards,

A handwritten signature in black ink, appearing to read "J. Wendt".

Jeremiah J. Wendt, PE

Director of Public Works

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Silver Award Proposal

Troop 54235 – Kaitlyn

Project Name: Girls and New Richmond Area Off Leash Dog Park

- A. Describe community issue and goal of project: The New Richmond Area Off Leash Dog Park is fairly new to the community. The objective of the Girls and New Richmond Area Off Leash Dog Park Silver Award is to raise general awareness to the New Richmond and surrounding communities to increase membership to the Dog Park and provide a park bench to be installed at the park. Doggie Booties will be made using donated materials to be sold on a donation basis. Donations received during the sale of the Doggie Booties will be used to finance construction materials for the sitting bench. Any extra proceeds raised through the sale of the Doggie Booties will be donated to the New Richmond Parks and Recreation Department to improve and maintain the Dog Park.
- B. What are the reasons for this project?
1. Create awareness of the dog park as a way for dogs and their owners to get exercise and enjoy the outdoors
 2. Provide a sitting bench for visitors to the dog park to enjoy watching the activities
 3. Provide doggie booties to be used at the park to protect the paws of each dog in the winter and summer months
- C. What are our strengths?
1. Creative in the art of sewing will contribute to the design and construction of the dog booties
 2. Strong planning and organizational skills will ensure that all activities are completed
 3. Strong math skills will assist in the budget and financial management of the project
- D. Steps to complete our project:
1. Call Joe Kerlin from the New Richmond Parks and Recreation Department to discuss our plan. Look for insight from Joe on additional ways to help bring awareness to the Dog Park
 2. Research the internet for the pattern for the doggie booties
 3. Research the internet for the architectural drawings and supplies required for the sitting bench
 4. Go to Menards Web site to research costs of required materials
 5. Go to Joann Fabrics Web site to research costs of required materials
 6. Watch YouTube Videos on how to make the doggie booties, take detailed notes and create a pattern
 7. Call Countryside Vet in New Richmond to see if they would be willing to have the dog booties and donation jar in their locations for 2 weeks
 8. Call New Richmond Veterinary Clinic to see if they would be willing to have the dog booties and donation jars in their locations for 2 weeks
 9. Reach out to the All Breed Dog Groomers in New Richmond to see if they would be willing to have the dog booties and donation jars in their locations for 2 weeks
 10. Reach out to Somerset Animal Hospital to see if they would be willing to have the dog booties and donation jars in their locations for 2 weeks
 11. Reach out to Star Prairie Vet Clinic to see if they would be willing to have the dog booties and donation jars in their locations for 2 weeks
 12. Reach out to the former New Richmond Service Unit Manager to see if she has fabric to donate for the booties
 13. Reach out to the Quilting Club to see if they have fabric to donate

14. Create a budget
15. Create a task list and due dates
16. Create donation jars
17. Distribute donation jars and booties to locations that agreed to assist
18. Purchase supplies for doggie boots and sitting bench
19. Sew the booties
20. Create a flyer for the bulletin boards of the Vet Clinics and Grooming locations to market the Dog Park
21. Pick up donation jars and unsold booties
22. Set up time with troop to construct the bench
23. Construct the sitting bench
24. Stain the sitting bench
25. Install the bench
26. Take pictures and write up summary for submission to the New Richmond Paper
27. Celebrate with Friends, Family and New Richmond/ Somerset Girl Scouts this Spring at the Dog Park

E. What are our individual roles?

1. Kaitlyn will research all of the items listed above
2. Kaitlyn will purchase all required supplies, troop members if available welcome to participate
3. Depending on availability, other girls in troop will assist with the distribution of the booties, jars and flyers
4. Depending on availability, other girls in troop will assist with the construction and installation of the bench
5. Assist with word of mouth marketing of the dog park – i.e. tell your friends, like on Facebook etc.

F. How will we display active leadership?

1. Reach out to local businesses and ask for assistance
2. Interview the New Richmond Parks and Recreation department
3. Delegate tasks when appropriate to members of the troop that are assisting
4. Track finances to ensure budget
5. Communicate with members of the community

G. How is our project sustainable?

1. Educational poster will be displayed in local areas throughout the community
2. The bench will be a permanent fixture of the dog park
3. Each year in the Spring, a visit will be made to the dog park to check on the bench to determine if additional staining is needed and to weed and prune annual flowers

H. How will we tell others about our project?

1. Posters in libraries, vets and grooming locations throughout the communities
2. Social Media - The New Richmond Area Off Leash Dog Park Facebook page
3. Newspaper
4. School Newsletter

Bench Plans



We built this bench for along side a trail. Painted or stained or just allowed to weather, it would look fine in many settings or at the edge of your garden, lake or where ever.

Materials Wood:

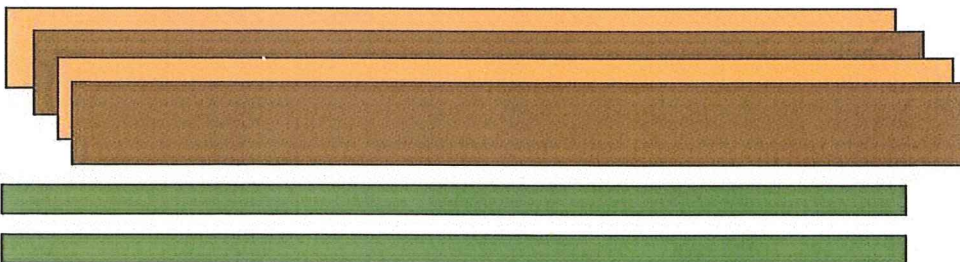
- 2 8 foot 4x4s
- 4 8 foot 2x8s
- 1 8 foot 2x4

Hardware:

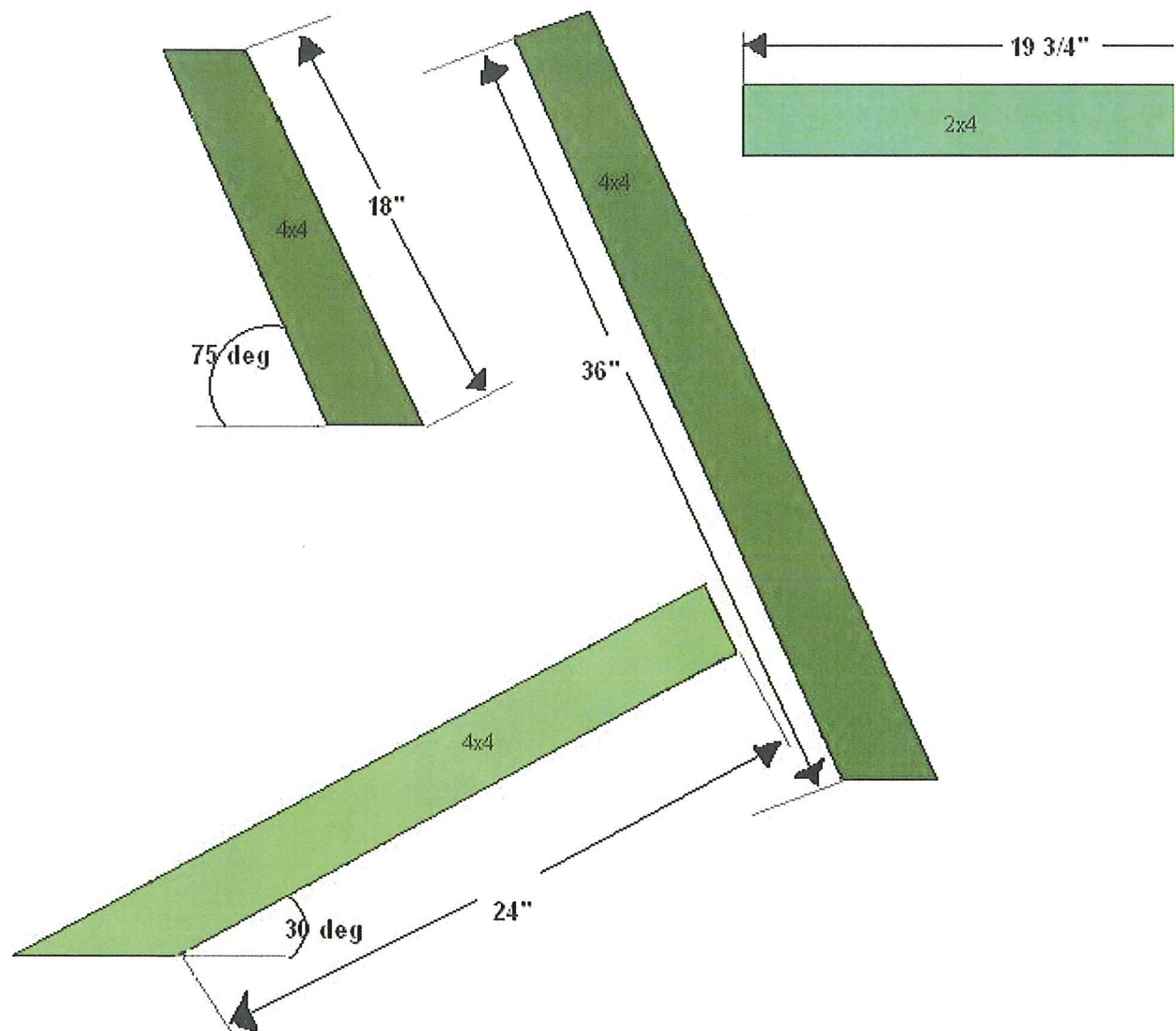
- 24 3/8"x5 1/2" galvanized carriage bolts (washers and nuts)
- 2 3/8"x4" galvanized carriage bolts (washers and nuts)

Below are the cutting dimensions:

Four - 8 ft 2x8s



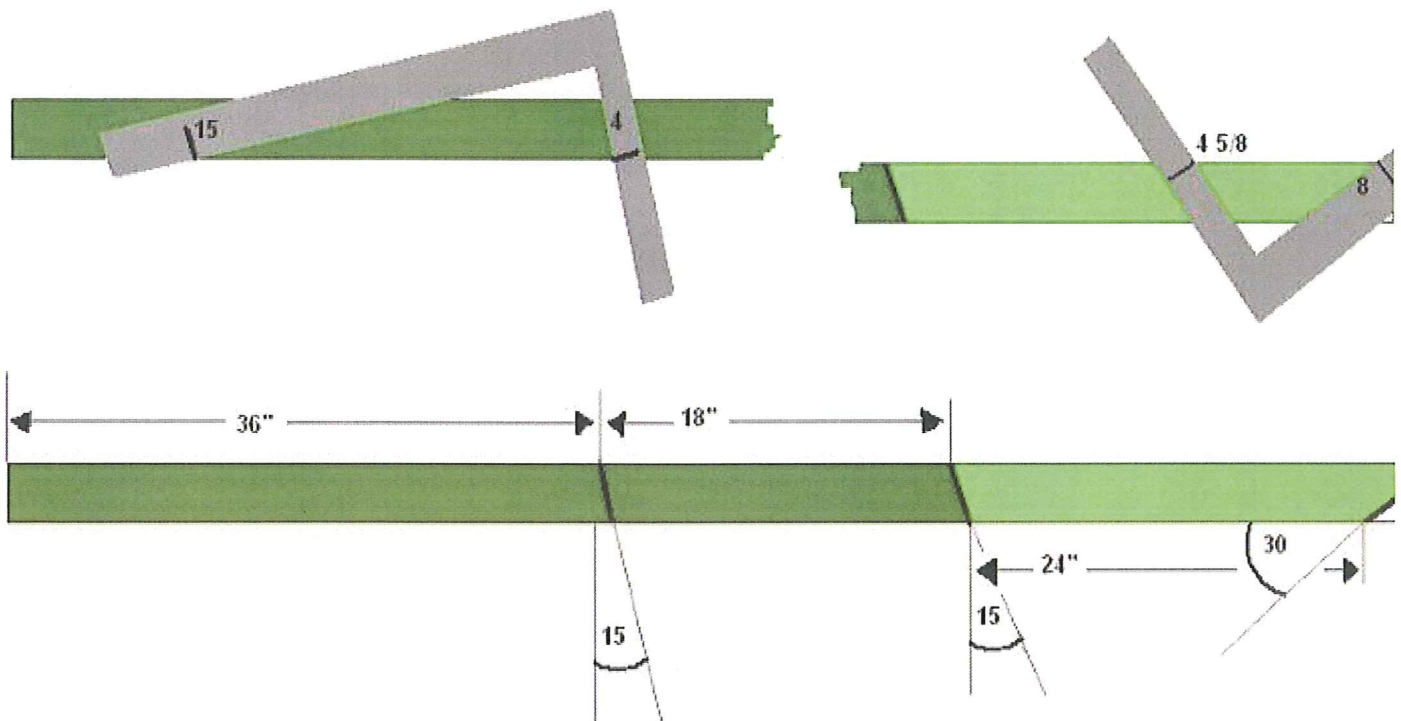
Two - 8 ft 4x4s



Cut the three (3) leg frame parts for each side out of the 4x4s. Each 4x4 will yeild one leg frame. See the diagrams and pictures below. The angles are 15 degrees (or 75 depending on your point of reference) and 30 degrees.

I like to use a square for these, in that case, 4" on one side of the square and 15" on the other side will get you a 15 degree angle. And, 4 5/8" and 8" will get you the 30 degree

angle. (see the diagrams)



The leg frame parts are notched to fit with each other. With the front and back legs resting against a straight edge, measure 11 inches between them. Lay the cross piece over them so that the top end meets the top of the front leg, and the bottom rests against the straight edge. Mark the three boards where their notches will be.



Cut the notches out by setting your saw's blade at $\frac{1}{2}$ the width of the 4x4 and making numerous cuts in the notch and knocking out the waste.



Tap the parts together. Stand them up

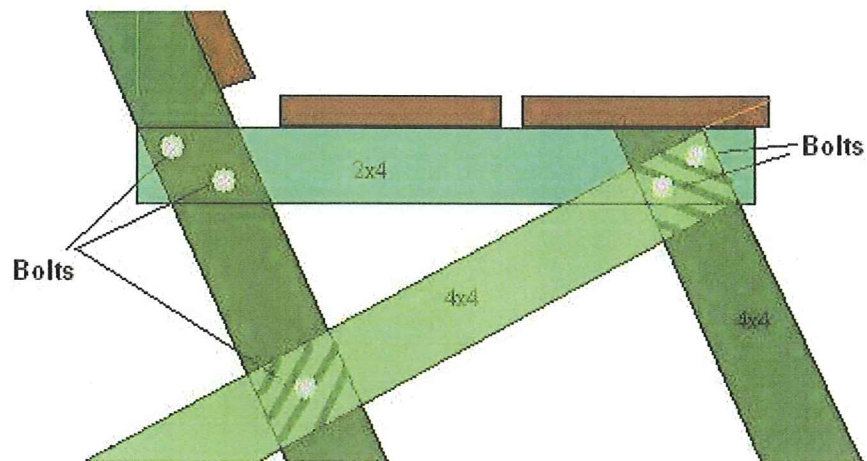


Ok, cut two (2) sections 19 3/4" long from the 2x4. Lay each against the leg frame. With the back of the board even with the back leg and the front edge even with the top of the front leg, use a level to find where the board should cross the back of the frame. Mark it with a line where it crosses the front and back parts of the leg frame.

Also mark the back of the 2x4 where it extends past the legs.

Cut the waste from the 2x4.

Now, for drilling holes.. Marked them on the leg frame and drilled them through from the side where the 2x4 will mount (the outside) first. Then setting the 2x4 back in place, Drill through from the other side of the frame into the 2x4. That way the two bolts go through the pair of 4x4 frame members and the 2x4 in an area on the leg frame that will catch both parts. (see below)



Bolt on the 2x4 seat supports.



Cut your seats and seat backs to the desired length. A 7 foot bench looks good, but an 8 foot bench is nice too, and it doesn't leave much waste on your 8 ft boards.

Next drill and bolt the 2x8 seat backs to the leg frames: Measure/mark the front of the leg frames and the back side of the 2x8 bench backs. Measuring carefully and marking the frames and the backs, and then drilling the holes on the two parts with the drill starting on the sides of the wood that will touch each other will ensure that the holes line up and the bolts will go through. Then set the bench seat boards in place and drill and bolt them in place.



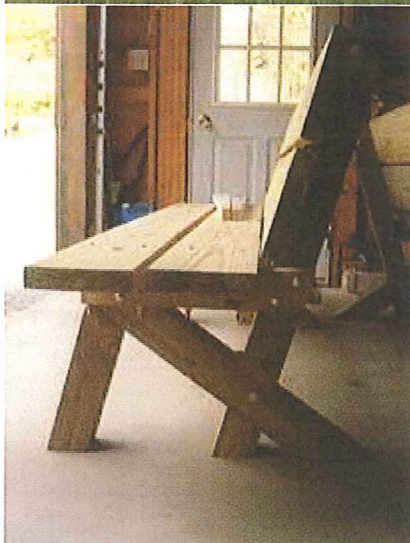
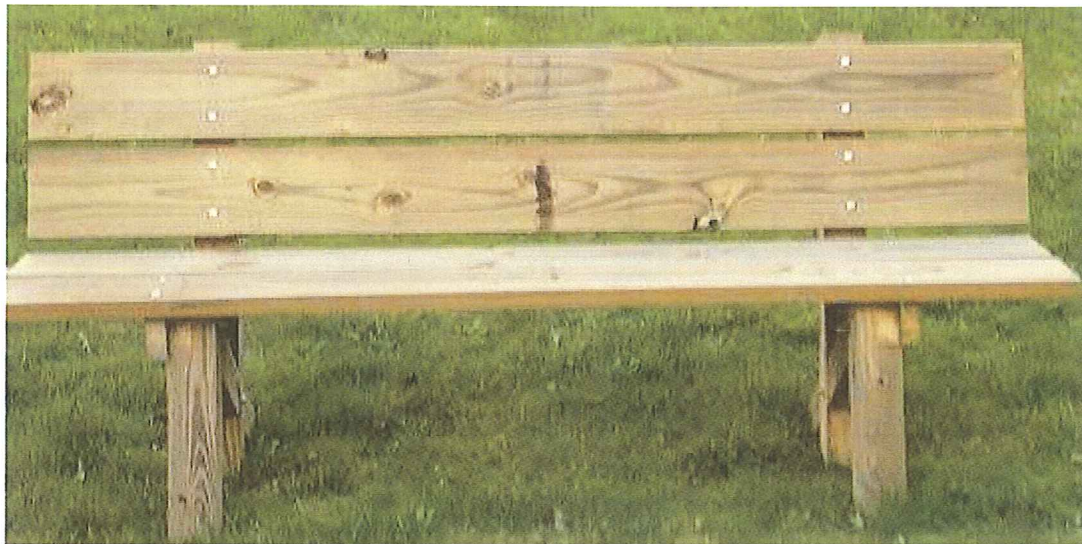
Enjoy...

If you like our plans, and want to send a picture of the bench(es) you build using our plans, email them to me, and I will post them here.

Shopping List

All Pressure treated lumber (or your choice)

1. (2) 8ft 4x4s
2. (4) 8ft 2x8s
3. (24) 5 1/2" 3/8" Carriage bolts, and flat washers and nuts (galvanized)
4. (2) 4" 3/8" Carriage bolts, and flat washers and nuts (galvanized)





TO: Park Board Members

FROM: Jeremiah Wendt, Director of Public Works

DATE: March 19, 2015

RE: American Radio Relay League – Request for Use of Mary Park Shelter

The American Radio Relay League (ARRL) has requested the use of a shelter in Mary Park for June 27-28 for their ARRL Field Day. They have requested that they be allowed to leave equipment set up overnight in the shelter (with attendants on hand to make sure it isn't tampered with), as the setup process is fairly intensive.



TO: Park Board Members

FROM: Jeremiah Wendt, Director of Public Works

DATE: March 19, 2015

RE: Messes and Masterpieces – April Random Acts of Art

Messes and Masterpieces had mentioned in the January agenda item that they would be proposing Random Acts of Art to be placed in some parks during the month of April. They will present more details on the proposed pieces of art for the Park Board to consider.



TO: Park Board Members

FROM: Jeremiah Wendt, Director of Public Works

DATE: March 19, 2015

RE: VFW – Freedom Park Update

The local VFW post 10818 has asked to be on the Park Board agenda to discuss the possible construction of facilities in Freedom Park. The VFW will have a representative on hand to provide details on this preliminary request.



TO: Park Board Members

FROM: Jeremiah Wendt, Director of Public Works

DATE: March 19, 2015

RE: Dam Stairway/Ramp Access

The prospect of constructing a ramp on the north side of the New Richmond Mills Dam has been discussed in the past, but now with the recent opening of the Doughboy Trail this connection for bikes and wheelchairs is more critical than ever. Staff will present some concepts, along with preliminary cost estimates, for the board to consider and provide feedback.



TO: Park Board Members

FROM: Jeremiah Wendt, Director of Public Works

DATE: March 19, 2015

RE: Westfields Earth Day

Westfields Hospital holds Farmers' Markets at their facility on Tuesday afternoons throughout the summer and fall. This year, they are planning a special Earth Day Farmers' Market on Wed. 4/22 from 1:00-5:00. As a part of this program, they have been in contact with Rachel Sauvola from the AgScience program at the High School. She will be attending this market along with several of her students to sell the seedlings they have grown from the seeds the hospital provides them. Proceeds from their sales will go back into their program.

They have also been discussing doing an organized tree planting event in conjunction with that event. They have already purchased 500 Norway Spruce seedlings for the 2 events. They are hoping to give away 400 of them free at the market, and plant the other 100 in this planting event. The seedlings will be 5-8 inches in height, but can grow up to 3 feet per year.

As a part of this program, they plan to reach out to several other members of the community: WITC, the Deerfield, City of NR Schools, Bosch, Philips, St. Croix Health Center, NR Police Dept., etc. They would like to see if the City is interested in participating, and if so, where we might want some seedlings located.



TO: Park Board Members

FROM: Jeremiah Wendt, Director of Public Works

DATE: March 19, 2015

RE: Bosch Community Fund Grant for Gravel Bed Nursery

The City applied for, and recently received, a \$6,500 grant from the Bosch Community Fund for the construction of a gravel bed nursery. The construction of this facility will allow City staff to raise bare root trees for planting in our parks and other public areas. The advantage of bare root trees is that they are significantly less expensive than equivalent balled and burlapped trees, and seem to have a better survival rate as well.

Staff will provide updates to the board on the progress of this project, which is planned to be located near the city shops on N Dakota Avenue. If all goes as planned, we will have our first group of trees ready to be planted in Cyclone Park this fall.



TO: Park Board Members

FROM: Jeremiah Wendt, Director of Public Works

DATE: March 19, 2015

RE: Boat Launch Fee

Improvements to the City's boat landing in Mary Park were included in the Capital Improvement Plan that staff has prepared and the City Council has considered. During the consideration of these projects, the City Council suggested that the Park Board consider implementation of a boat launch fee at this location to fund the proposed improvements. Below is a list of considerations from the DNR for public entities considering imposing boat launch fees:

- The governance of launch fees is covered under section NR 1.91(11), Wisconsin Administrative Code.
- The state sets a \$7.00 maximum Base Fee, which is based on the \$7.00 Daily State Park Entrance Fee for residents. You may set a lower Base Fee based upon local needs. Section NR 1.91(11)(e), Wis. Adm. Code, requires that before a local unit of government adopts a launch fee exceeding \$7, it must submit the fee schedule to the Department for approval and include information demonstrating: (a) that it maintains facilities or services that justify charges exceeding \$7; and (b) that season passes are available.
- Fees collected by the operating authority shall be used only for the operation and maintenance of boat launching facilities.
- Parking is included with launch fees. Segregated fees for parking are not allowed.
- If a launch fee is charged, a season pass at a fee not to exceed 10 times the daily fee shall be provided for both residents and non-residents.
- In no case shall the fee charged a non-resident exceed 150% of the fee charged a resident.

If the Park Board recommends the implementation of a boat launch fee, staff would propose to construct a lock-box at the site, and to use envelopes with a receipt that could be displayed on a vehicle's dash board to allow for monitoring of compliance with the fee.



TO: Park Board Members

FROM: Jeremiah Wendt, Director of Public Works

DATE: March 19, 2015

RE: Nature Center Gold Panning Request

The City has received a request for permission to pan for gold in the Willow River adjacent to the Nature Center. The DNR's publication on recreational gold panning is attached for your reference. Staff is recommending approval of this request.

Recreational Gold Panning In Wisconsin

Publication WA 1504
Rev. 2010



Waste & Materials Management
P.O. Box 7921
Madison, WI 53707-7921

Panning for gold in Wisconsin streams and rivers has long been a pleasant outdoor recreational activity for a small group of amateur prospectors. There are minor occurrences of placer gold (deposits concentrated by weathering and erosion) to be found in most Wisconsin counties, but it is almost always in the form of small “flour” gold particles. Unlike in western States like California, there are no economic deposits of placer gold anywhere in the State and nuggets are extremely rare. The glaciers did a good job of scraping up the few older gold deposits, grinding them into small particles and spreading them out over the landscape. Most of the small placer gold deposits in existence today are the result of reworking this glacial debris.

Mining Regulations

Recreational gold panning is not directly addressed in the existing mining laws or regulations. The statute and administrative codes regulating metallic mining activity in Wisconsin (ch. 293, Stats., and chs. NR 130, NR 131, NR 132 Wis. Adm. Code), mostly focus on commercial operations. Therefore, the Department of Natural Resources (DNR) has historically classified recreational gold panning as an unregulated exploration activity. In accordance with this designation:

A mining permit is not required from the DNR for persons engaged solely in the recreational collection of metallic ore provided the activity is limited to the use of non-mechanized methods of collection and separation.

Recreational collection is generally considered the collection of a metallic ore (including gold panning) for noncommercial purposes such as educational uses and personal collections. Collection of gold or any other metallic ore primarily for sale or profit would be defined as a commercial activity and would require a mining permit. Acceptable non-mechanical means of collection and separation would include the use of pans, screens, shovels, and small pry tools. Small, portable manual sluice boxes would be acceptable as well as the use of metal detectors. This interpretation applies not only to gold panning, but also to the recreational surface collection of any metallic ore.

More intensive collection activities involving the use of mechanical devices such as dredges or powered excavation devices would be considered prospecting and would require a permit under ch. NR 131 Wis. Adm. Code from the DNR regardless of the intent of the operator. The use of such devices to obtain metallic ore for sale or profit on an even larger scale would likely require a mining permit under ch NR 132 Wis. Adm. Code.

Water Regulations

In addition to the mining regulations, you need to be aware that the collection of gold or other minerals in waterways may also be subject to regulation under Chapter 30 Stats. and ch. NR 345 Wis. Adm. Code. While the DNR regulates the removal of any material from a streambed as dredging (either manual or mechanical), the removal of less than 2 cubic yards in any navigable waterway per year is not subject to regulation under ch. NR 345 Wis. Adm. Code. In accordance with that interpretation:

A water permit for manual dredging is not required for persons engaged in recreational gold panning provided they remove no more than 2 cubic yards of material in any given waterway per year and they do not use any mechanized means of collection.

To put that volume of material in perspective, 2 cubic yards (an area 9 feet x 6 feet x 1 foot deep) of construction-grade gravel would be the equivalent of approximately 2.5 tons (5,600 pounds) of material. Most recreational gold panning enthusiasts utilizing only hand tools would not have to worry about exceeding this limit.

If you intend to use a mechanized dredging device or plan on disturbing a larger area, please contact the Water Protection Program at <http://dnr.wi.gov/topic/Waterways/> prior to initiating any activity to determine if a permit is needed.

Property Issues

Before you engage in any sort of recreational panning, you also need to be aware of certain property rights issues including access and ownership of any material you might recover.

Private Land

In the case of a stream or flowage that runs through or is adjacent to privately owned property, be aware that in Wisconsin the riparian (stream bank) owners generally have property rights which extend from the bank to the center of the stream or flowage. This means you need to obtain permission from the riparian property owner before you conduct any panning on their property or you may be in violation of trespassing laws. This also means that the riparian property owner also has ownership rights to any material you might find in the streambed. When panning on private property, it is very important that you make the property owner aware of your activities and have a clear understanding of their expectations.

You may have heard that the public is allowed access to navigable waterways in Wisconsin even if they pass through privately-owned property (the “wet feet” rule). While this is generally true, be aware that this right of public access does not extend to the removal of material from the stream bed.

Public Land

The property rights of riparian landowners are also applicable to public lands. Mineral collecting on property controlled by the DNR is governed by ch. NR 45.04, Wis. Adm. Code. Under these rules, anyone wishing to collect minerals (including panning) which are on State property must first obtain a collector’s permit from the DNR’s local property manager. If a permit is granted, you will generally be limited to no more than 5 pounds of material per day and 50 pounds of material per year from any given property. To find out the property manager of any given DNR property, the best place to start is on the WDNR website (<http://dnr.wi.gov>).

However, be aware that mineral collection is not allowed on certain State properties. Properties subject to this restriction include:

- State Parks,
- State Trails,
- State Recreational Areas,
- Wild and Scenic Rivers as designated by the State, and
- State Natural Areas.

There may be other public areas where mineral collecting or panning is restricted or prohibited. Always contact the appropriate property manager before panning on public property to make sure there are no other restrictions. For details of applicable mineral collecting rules on National Forest land, you must contact the Federal property manager.

Summary

For the majority of folks who would like to spend an afternoon in the outdoors panning for a flake or two of gold, there are no permits required from the DNR. Just remember to always ask for permission and keep your tools simple (nothing with a motor).

However, please be aware that the stream bed is not just a place that might harbor gold; it is also the home for many kinds of invertebrates such as mayfly, stonefly and caddis fly nymphs that provide food for other stream dwellers such as brook trout. Try to minimize your disturbance to the stream bed by limiting your work area, carefully moving and replacing larger rocks and returning the coarse fraction of your panning back into the stream. Stream beds are a valuable natural resource and we ask that you treat them with proper care and consideration.

Russell Rasmussen
Director
Bureau of Watershed Management

Ann M. Coakley
Director
Bureau of Waste & Materials Management

Date

Contact 608/266-2111 or DNRWasteMaterials@wisconsin.gov for further information.

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PARK LAND TRUST FUND #800

	Beginning Balance			Ending Balance
	<u>2/1/2015</u>	<u>Revenue</u>	<u>Expenditures</u>	<u>2/28/2015</u>
Park Land Dedication Funds	17,922.77	2.78	(22,772.57)	(4,847.02)
Hatfield Campgrounds	16,144.32	354.50	(47.32)	16,451.50
Freedom Park	14,428.13		(40.58)	14,387.55
Dog Park	2,889.32	379.25		3,268.57
Doar Restoration Funds	2,500.00			2,500.00
Rich River Trails/Greaton Park	10,000.00			10,000.00
Citizens Field - Scoreboard	7,500.00	3,500.00		11,000.00
Citizens Field - Bathrooms	-	20,000.00		20,000.00
Earley Property Development	1,094.45			1,094.45
Totals	72,478.99	24,236.53	(22,860.47) \$	73,855.05 73,855.05

IMPACT FEES FUND #210

	Beginning Balance			Ending Balance
	<u>2/1/2015</u>	<u>Revenue</u>	<u>Expenditures</u>	<u>2/28/2015</u>
Impact Fees - Parks	60,546.88	-	(48,900.00)	11,646.88
Freedom Park - Development	-	46,400.00	-	46,400.00
Skate Park	-	2,500.00	-	2,500.00
Totals	60,546.88	48,900.00	(48,900.00) \$	60,546.88 60,546.88

Total Park Funds	134,401.93
Restricted Park Funds	127,602.07
<u>Net Available Funds*</u>	<u>6,799.86</u>

* - The Park Department has an annual assessment of 2,772.57 due each February through 2018 for Utility improvements on Bluebill Ave. Total remaining commitment for 2016-2018 is \$8,317.71

Projects approved by Park Board

Citizens Field - Bathrooms

3/27/13 - Park Board Meeting \$ 8,000 Loan to Friend of Citizens Field

Erica Kufus moved to borrow \$8,000.00 to Citizens Field from the Park Fund to redo the bathrooms, to be paid back five years from the time the money is borrowed, seconded by James Jackson, motion carried.

Park Land Dedication funds \$ 12,000

Total Project Budget \$ 20,000

Citizens Field - Scoreboard

10/01/14 - Park Board Meeting

Commitments

Westfields Hospital	\$ 10,000	Scoreboard	Rec#60455	12/22/14
Johnson Motor Sales	\$ 2,500	Scoreboard	Rec#60490	1/07/15
JA Counter Associates	\$ 1,000	Scoreboard	Rec#60630	2/06/15
Family Fresh	\$ 2,500	Scoreboard	Rec#60664	2/17/15
	<u>\$ 16,000</u>			

Fusion Metal Products - scoreboard mounts \$ (5,000)

Citizens Field - Scoreboard - balance on hand \$ 11,000

see attached - Park Trust Funds

First National Community Bank	\$ 10,000	Scoreboard	Rec#60773	3/18/15
JA Counter Associates	\$ 1,500	Scoreboard	to be paid in 2016	

Citizens Field - Scoreboard - future balance \$ 22,500

Freedom Park - 2015 Development

10/29/14 - Park Board Meeting

Commitments

Park Impact Fees	\$ 46,400		
2014 Farm Lease Revenues	\$ 10,000		
New Richmond Youth Soccer	\$ 5,000	to be rec'd in 2015	
New Richmond Youth Football	\$ 1,000	to be rec'd in 2015	
Homecoming Football Fundraiser	\$ 2,000	to be rec'd in 2015	
	<u>\$ 64,400</u>		

Skate Park - 2015 Development

1/19/15 - Park Board Meeting

Commitments

Park Impact Fees	\$ 2,500
	<u>\$ -</u>
	\$ 2,500